

Goddard Riverside

INVESTING IN PEOPLE, STRENGTHENING COMMUNITY

TOP OPPORTUNITIES & GREEN KEEPERS

61 West 87th Street, Basement
New York, NY, 10024
T: (646) 505-1088
F: (646) 505-1096

Cover Sheet for Referral Package

Eligibility Criteria:

- Applicant must have primary diagnosis of serious and persistent Mental Illness.
- Applicant must have case management services.
- Applicant must possess original Employment IDs including Social Security Card and current New York State Driver's License or Non-Driver's ID, or current Passport.
- If applicant has a recent history of substance abuse, they must submit authorization for work signed by credentialed alcohol and substance abuse counselor.

Referral Package:

Referral must include:

- Signed Consent for Release of Information
- Completed TOP Opportunities Referral Form
- Psychosocial Assessment dated within the last 3 months
- Physical Exam dated within the last 3 months
- Psychiatric Evaluation w/ Mental Status Exam dated within the last 3 months
- Copy of Social Security Card
- Copy Current NYS License or Non-Driver's ID
- Copy of Passport if applicable
- Copy of Green Card if applicable
- Resume if applicable

All completed referrals should be sent to the attention of:

By Mail: **Deborah Kaplan, LCSW**
TOP Opportunities / Green Keepers
61 West 87th Street, Basement
New York, NY 10024

By Fax: (646) 505-1096

By Encrypted Email: topop@goddard.org