Department of Youth & Community Development

Universal Participant Intake

WELCOME! The following application will allow you or your child to be enrolled in this program. One application will be accepted for each person. Submission of an application does not guarantee eligibility or enrollment in the program. If accepted, program will be at no cost to the participant. The following application items are collected for informational and program planning purposes: *Sex, Race. Ethnicity, Income, Household Type, Language, Population Type. Health Insurance.* [AS1]Your responses will not impact your status in receiving benefits or services.

Applicant's First Name		Ар	plicant's Last Nar	ne		Middle Initial
						ТМ
Applicant's Primary Addres	S (Number and Street)				Apt. #	
Borough			Zip Code			
Applicant's Cell Phone Nun	nber		Applic	ant's Home Pho	ne Number	
-	-	TM		-	-	TM
Applicant's Email Address				Applicant's Pref	erred Method o	f Contact
				Cell Home Phone Phone	Email Othe	r:
Emergency Contact Name			Emergency C	ontact Phone Nu	ımber	
				-	-	
Applicant's Date of Birth (M	M/DD/YEAR) Applica	ant's Sex	Applicant's Eth	nicity A	opplicant's Race	e TM
	Fema	le 🗌 Male	(Select One)		(Select all that apply or African-	
			Non-Hispanic or Latin	- Americ	an	American Indian 8 Alaskan Native
				1 Tuttive	Hawaiian & Other [Islander	_ Asian ☐ Other
				White o	or Caucasian l	
How well does the Applicant						
Speak English? (Select One)	Applicant's Prima			Applicant's Prin		, ,
Fluent/Very Well	_ 0 _	Hebrew	Portuguese Remanian	English] Portuguese
Well		Hindi	Romanian	Albanian	Hindi] Romanian
Not Well		_ Hungarian		Arabic	Hungarian] Russian
Not Well at All	Bengali	Italian	Spanish	Bengali	Italian] Spanish
	Chinese	Japanese	Tagalog	Chinese	Japanese] Tagalog
	French [Korean Kru/Ibo/Yorb	Turkish a Urdu	French Fulani	Korean Kru/Ibo/Yorba] Turkish] Urdu
			=	Ξ		
	German] Mande		German	Mande] Vietnamese
	Greek	Punjabi	☐ Yiddish ☐ Other:	Greek	Punjabi] Yiddish
	Gujarati	_ Persian _ Polish		Gujarati	Persian	Other: Polish



Universal Participant Intake

For all the next set of questions, **HOUSEHOLD** is defined as: any individual or group of individuals (family or non-family members) who are living together as one economic unit. **INCOME** is defined as the total annual gross income (before taxes) of all family and non-family members 18+years old *living* within the household. All sources of income must be counted from all persons in the household based on the last 12 months.

Household Size Tot	al gross annual income in last 12 months
One Six Eleven Sixteen \$	0 \$1 to \$11,880 \$11,881 to \$16,020 \$16,021 to \$20,160
Two Seven Twelve Seventeen \$	20,161 to \$24,300 🗌 \$24,301 to \$28,440 🗌 \$28,441 to \$32,580 🗌 \$32,581 to \$36,730
Three Eight Thirteen Eighteen	36,731 to \$40,890 \$40,891 to \$50,000 \$50,001 to \$60,000 \$60,001 to \$70,000
□ Four □ Nine □ Fourteen □ Nineteen □ \$	70,001 to \$80,000 🗌 \$80,001 to \$90,000 🗌 \$90,001 to \$100,000 🗌 \$100,000+
Five Ten Fifteen Twenty	Decline to answer
Head of Household Type: (Select all that apply)	
Single Parent – Female Two Adults – No Children Single Pe	erson – No children
Single Parent – Male Two Parent Household Other	
	Sources of Applicant's Household Income: (Select all that apply)
Applicant's housing type: (Select One)	Employment Wages
Own Rent Shelter	Supplemental Nutrition Assistance Program (SNAP) Temporary Assistance for Needy Families (TANF)
Homeless Runaway Youth Other:	Social Security Supplemental Security Insurance (SSI)
NYCHA: Development	Workers' Compensation Safety Net/Home Relief
Applicant's School Type (Select One)	Pension
Full-Time Student Vot in Student Not in Student	chool
Current Grade (Select One)	
	5 th Middle School: 6 th 7 th 8 th High School: 9 th 10 th 11 th 12 th
Community College: 1 st yr. 2 nd yr. 3 rd yr. 4 th yr. 5 th y	r. 6 th yr. + College/University: Freshmen Sophomore Junior Senior
Other: High School Equivalency (HSE) Vocational/Trade School	Foreign Degree
Is applicant or is any member of the household (0 – 64 years of age) covered by Medicare, Medicaid, Child Health Plue, or private medical incorrect?	
Child Health Plus, or private medical insurance? (Select	Is the applicant any of the following: (Select all that Apply)
	Disabled Parent/Guardian Foster Care Participant
If no, do you want to be contacted by someone else with information about signing up for public health	Offender/Justice Involved Veteran Decline to answer
insurance programs? (Select One)	
Yes No	
If yes, how would you like to be contacted about this is	Ssue? Would you be interested in registering to vote? (Select One)
(Select One)	



Please answer all the Beacon/Cornerstone specific questions below to help us provide quality services. Those marked with an asterisk (*) are mandatory. If there is a question that you do not understand, please seek help. You can speak with a worker at the CBO that operates the program or call 311 and request the DYCD Youth Hotline. DYCD also has a website www.nyc.gov/dycd and can be followed on Facebook and Twitter for additional information on DYCD services.

School Information

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- Student ID/OSIS:
- Teacher/Advisor
- School Type:
 □Public □Charter □Private □Other
- School Name:
- School Address:

Participant Safety: If there is an emergency, please contact the following individuals.

NAME*		RELATIONSHIP TO PARTICIPANT:			
Pick Up*	□ This person may pick up my child.		Write down all numbers and circle the best number to call in case of an emergency:		
Address		Contact	□ Home		
City, State			□ Cell		
Zip Code			□ Work		
			Email* No Email		

NAME*	RELATIO	DNSHIP TO PARTICIPANT:
Pick Up*		Write down all numbers and circle the best
Address	Contact	number to call in case of an emergency: Home
City, State		□ Cell
Zip Code		□ Work
	_	🗆 Email* 🗆 No Email

Participant Health Information: Please check any of the following that pertain to the participant. Many needs or health challenges can be accommodated and may not limit enrollment in the program.

- □ Allergies to food □ Behavioral/Emotional Issues □ Diabetes □ Physical □ Allergies to medications □ Convulsions/Seizures □ Individualized Education Plan Disabilities □ Allergies other Congestive Illness (e.g., heart □ Obesity □ Pregnant murmur/disease, blood pressure) (please Specify) □ Other Corrective Devices (e.g., (please specify) □ Asthma crutches, hearing aid, eye glasses) Check off all that apply. Does your child have special health care needs that require treatment and/or medication? Does your child take medication for any condition or illness? Updated Medical Information on File:
- □ Are there any activities your child cannot participate in? (If so, please specify below) Activities your child cannot participate in:



adda.							adda.
TITI	This section	is only for	' parents	enrolling	their	children.	TUTT

Pick-up/Dismissal Information:

My child has permission to walk home alone at dismissal.

Yes No

My child MAY NOT be picked up by: _____

Signatures:

To the best of my knowledge the information above is true. I agree to its verification and understand that falsification may be grounds for termination of service. Information provided may be used by the City of New York to improve City services or to access additional funding.

I have completed this application for my child.

Parent/Guardian:		
(Print)	(Sign)	(Date)
I have completed this application for myself. Applicant: (18 and older) (Print)	(Sign)	(Date)
Organization:		
Intake Specialist/Staff:	Date:	



Parent/Guardian Consent

The **Department of Youth and Community Development (DYCD)** provides funding for this program as part of its mission to help you assist your child reach his or her full potential. Many of our programs are run by community based organizations. We work to make sure the services you and your children receive are of the highest quality. DYCD is requesting your permission to allow us to collect information we need on your child, their participation and the quality of the services provided.

Consent to Collect and Share Student Information

What information from your child's student records is DYCD requesting?

We are requesting your permission for the NYC Department of Education (DOE) to share personally identifiable information from your child's student records with DYCD. The information we would like to collect consists of biographical and enrollment information (specifically consisting of your child's name, address, date of birth, student identification number, grade, school(s) attended and transfer, discharge, and graduation data about your child); data concerning your child's school attendance (including number of days attended and absences); and academic performance data (including your child's results on state and national exams, credits earned, grades, promotion and retention status, and fitnessgram score); and data related to any disciplinary actions taken against your child on a past, present and future (i.e., ongoing) basis.

We are also requesting your permission for DYCD to share information we collect on the enrollment form from you and/or your child with DOE staff. The information includes registration information, student's interests and challenges, type of program enrolled-in and frequency of participation. This information will be used to help the school and community organization work together to meet you and your child's needs.

Who will see my child's information and how will it be safeguarded?

The only people who will see your child's individual information are DYCD and DOE staff who manage the data systems and prepare research reports and program analyses. The limited number of DYCD staff identified to receive personal information is screened, and provided extensive training to follow strict guidelines on protecting the confidentiality of information that would personally identify you or your child. Personally identifiable information collected from student records will only be shared electronically between DOE and DYCD and will be secured and protected in the DYCD data base. Personally identifiable information will not be shared with any community based organizations or their staff members.

We will not use your name or your child's name in any published report. While we request your consent, your responses to the below requests will not affect your child's participation in DYCD sponsored programs.

Please check Yes or No to each of the following statements:

- I understand why DYCD is asking my permission to access the information listed above from my child's student records, and I give permission to DOE to share that information with DYCD on an ongoing basis.
 ____Yes, I give my permission
 ____No, I do not give my permission
- I understand why DYCD is asking my permission to share information about my child collected by DYCD with DOE staff and I give my permission to DYCD to share information with DOE on an ongoing basis.
 _____Yes, I give my permission _____No, I do not give my permission

Student/Applicant Name:	
Parent/Guardian Name:	
Parent/Guardian Signature:	Date:
Additional Parent/Guardian Name:	
Additional Parent/Guardian Signature: (optional)	



Consent for Photo/Videotaping and Use of Youth Work

Please be aware that sometimes staff, photographers, newspapers, television reporters, media representatives and public relations personnel may be present during program activities and special events, both at off-site events and events taking place in the usual program location. In some cases, they may photograph, videotape, interview or otherwise record children who participate in these events. The resulting images, videos and interviews may be used solely for non-profit, non-commercial purposes in printed and electronic media such as brochures, books, print and email newsletters, DVDs and videos, websites, social media and blogs (collectively, "Media"). These images, videos and interviews may be used by DYCD and third-party organizations that collaborate with DYCD, without compensation and without further approval, solely for non-profit, non-commercial purposes.

If, in the course of participating in program activities or special events, any original work is created by a participant, DYCD may use the created work in any and all Media to promote the program or for other informational, non-profit and non-commercial purposes, without compensation and without further approval.

• I understand my child may be photographed, interviewed or otherwise recorded during program activities and special events and give permission for my child to be photographed, interviewed or otherwise recorded solely for non-profit, non-commercial purposes of the program.

____Yes, I give my permission _____No, you do not have permission

• I understand that my child's work may be used in materials that promote programs, solely for non-profit, non-commercial purposes of the program.

____Yes, I give my permission _____No, you do not have permission

Consent for Emergency Medical Treatment

I give authority to the Program Agency's staff to obtain necessary emergency medical treatment for my child with the understanding that the family will be notified as soon as possible. I understand that every effort will be made to contact me before and after medical care is provided.

Yes, I give permission

___ No, I do not give permission

Consent Statement

I the undersigned, certify that I have reviewed all the above consent statements and indicated my wishes. I understand that consent is voluntary and I can withdraw it in writing at any time.

Student/Applicant Name

Student Signature (*if 18 or older*)

Parent/Guardian Name

Parent/Guardian Signature Date

Additional Parent/Guardian Name (optional)

Additional Parent/Guardian Signature Date





FOR PERFORMING ARTS CONSERVATORY (PAC) PARTICIPANTS Summer 2019

Note to parents: **PAC** is an intensive performing arts training program during the summer. Please make sure that your child will be prepared to spend approximately six hours per day in classes and/or rehearsals. Has your child attended PAC in previous summers? Yes No

What expe	erience or	interest does y	our chil	d have ir	n the per	forming arts	? Check all t	hat apply	y:
			_						

□ Dance □ Singing □ 0	Opera 🗌 🛛 Theater 🗌 Mus	sical Instrument 📋 Spoken Word 🗌
Writing Other		
Has your child attended a schoo If yes, which one/s	ol or program for the perform	ing arts? 🗌 Yes 🗌 No

Number of years attended

Essay from parent: "Why do you want your child to attend the Performing Arts Conservatory? What do you think he/she will get out of it?" Also, please indicate any concerns you may want to share with us. (You may write in the space provided or attach an additional sheet.)

HOW TO SUBMIT YOUR REGISTRATION:

- 1. Complete application
- 2. Email, send, or hand in your completed form; we will notify that it has been received.
- Attend one 90 minute workshop (parent + child). This is mandatory for ALL applicants whether you have attended PAC in previous summers or this is your first time.
 Come to the workshop prepared to experience a mini-day in camp. Please select a date:

□ Sunday, March 24, from 2:00pm-4:00pm □ Sunday, April 14, 1:00pm − 3:00pm Workshop Location: 647 Columbus Avenue at 91st Street

4. Sign a commitment letter. These will be handed out at the workshop.

Any questions: Contact Daniel Noyola or Susan Macaluso, 212-799-9400.



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